

Contact

www.linkedin.com/in/taylor-bruno-145114140 (LinkedIn)

Top Skills

Microsoft Office
Customer Service
Microsoft Excel

Taylor Bruno

Forensic Analyst at Digital Forensics Corporation
Olmsted Falls, Ohio

Summary

Highly motivated individual with a strong work ethic and interpersonal skills. Obtained a Masters of Science Degree in Criminal Justice with an emphasis in Forensic Psychology from Tiffin University in December, 2018. Desires to network and find opportunities for employment in the field of psychology, counseling, and forensics.

Experience

Digital Forensics Corporation
Forensic Analyst
February 2019 - Present
Independence, Ohio

Digital Forensics Corporation
Case Manager
October 2018 - Present
Independence, Ohio

The Country Club
Lead Server
September 2014 - Present
Pepper Pike

- Creating and implementing a detailed training program
- Orientation leader for new employees
- On the floor training for new employees
- Formal customer service
- Greeting and serving for private parties
- Food and beverage sales
- Preparation of banquet rooms for large events
- 2015 and 2017 Recipient of The Country Club Employee Scholarship

Self-Employed
Dogsitter
March 2014 - Present

Cleveland/Akron, Ohio Area

- Stay at the family's home with their pet when they are out of town
- Care for the animal, provide love and attention
- Walks and exercise
- Feeding and watering
- Clean up after the animal
- Look after the house (get the mail, take out the trash, water plants, etc.)
- Have built a large clientele built from personal networking
- Capable of administering oral or external medications
- Experience with different sizes, ages, and breeds of animals

Cleveland Clinic Center for Autism

Behavioral Therapist

May 2015 - July 2015 (3 months)

Cleveland/Akron, Ohio Area

- Create goals and learning interventions specific to the individual needs of the child
- Collect and analyze data on targeted, goal-specific behaviors
- Teach appropriate and expected ways to interact socially in group settings
- Adjust goals and intervention plans when needed, based off of data collection
- Complete daily paperwork and records (My Day summaries, Formal Summary Reports for the Cleveland Clinic, and scholarship/IEP paperwork)
- Apply ABA techniques in summer camp activities
- Utilization of verbal, visual, gestural, and full-physical prompting techniques
- Individually responsible for the safety and well-being of two children in a summer camp setting (9am-4:30pm) and during overnight campouts

Auntie Anne's

Assistant Manager

July 2010 - March 2014 (3 years 9 months)

North Olmsted, Ohio

- Responsible for opening and closing the store
- Counting and balancing the cash drawer and safe
- Ensuring a positive experience for customers
- Leading a team that works together harmoniously
- 2013 Recipient of Auntie Anne's Midwestern Regional Scholarship

Education

Tiffin University

Master of Science in Criminal Justice - MSCJ, Forensic
Psychology · (2017 - 2018)

Ursuline College

Bachelor's degree, Psychology · (2012 - 2016)